

# Nationwide Energy Surveys

Helping you to reduce your fuel bills

www.nationwideenergysurveys.com

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## Data collection sheet for use on SAP assessments.

Name of assessor \_\_\_\_\_ Accred. No. \_\_\_\_\_

**Please provide all information as concise, accurate and in as much detail as possible, to eliminate the need for further clarification. Documentary / photographic evidence should be kept by the assessor for auditing purposes. If in any instance, there is a doubt, please state unknown-don't guess.**

Complete and full address of dwelling\* \_\_\_\_\_

\* if still at design stage, the full address is not necessary.

Is the assessment under L1A (new build)  or L1B (conversion)

Tick as required.

What stage is the development at? Design  or Completion

Please provide a rough floor plan. This does not need to be to scale or expertly drawn but should show all heat loss walls, party walls, sheltered walls, etc, and have clear dimensions on. Room heights should also be shown. In the case of sloping ceilings with insulation between rafters, a cross sectional drawing should also be included showing the heights and areas covered.

List all heat loss elements: Please provide as much detail as can be confirmed, eg. 250mm wool insulation laid over joists at ceiling level, NOT just "insulated ceiling". If no details can be confirmed, please provide what information can be collected, for example "cavity wall, as built, 1990". All heat loss elements should be recorded, such as floors over intergral garage, but NOT internal elements. In the case of flats with sheltered walls, please indicate if communal areas are heated.

Floor 1 \_\_\_\_\_

Floor 2 \_\_\_\_\_

Wall 1 \_\_\_\_\_

Wall 2 \_\_\_\_\_

Roof1 \_\_\_\_\_

Roof 2 \_\_\_\_\_

**Windows:**

Please provide details of the windows. (Frame material, gap size, age, etc). If the developer has a BFRC certificate, or manufacturers confirmation of U value please take a copy/photo. List all window dimensions, and indicate which room they refer to on the floor plan.

Ventilation: Number of open fires / flues \_\_\_\_\_ Extract fans \_\_\_\_\_  
Any other mechanical ventilation, if yes, give details \_\_\_\_\_  
Has a pressure test been done or planned? If Yes, what is the result \_\_\_\_\_

**Heating system.**

Provide as much detail as possible relating to the heating system. In the case of a boiler;

Standard \_\_\_\_\_ combi \_\_\_\_\_ condensing \_\_\_\_\_

(Give make and model, with GC number. Can be vague at design stage, but will need verifying upon completion.)

Fuel type \_\_\_\_\_ flue type \_\_\_\_\_ controls \_\_\_\_\_

Interlock fitted \_\_\_\_\_ Compensation fitted \_\_\_\_\_

Rads or UFH \_\_\_\_\_ Electricity tariff \_\_\_\_\_

If any secondary heating is present, give details \_\_\_\_\_

If hot water cylinder is present, volume \_\_\_\_\_ insulation thickness \_\_\_\_\_

Stat fitted \_\_\_\_\_ manufactures declared loss\* \_\_\_\_\_

\*should be recorded on the side of the cylinder.

**Renewables:**

Please provide details of any renewable fitted. If solar or PV please indicate on the floor plan, roughly what part of the roof they are on.

For PVs, peak kwh \_\_\_\_\_

For solar thermal, size of water store \_\_\_\_\_ type of collector \_\_\_\_\_

Size of collector \_\_\_\_\_ pump fuelled by? \_\_\_\_\_

Number of lights, standard \_\_\_\_\_ low energy \_\_\_\_\_

Apply the same conventions as RDSAP

Any other information:

Signed \_\_\_\_\_